

Highcastle Estates Landlords Services

	Bronze 8%	Silver 10%	Gold 12%	Platinum 15%
Comprehensive marketing to find a suitable tenant	X	X	X	X
Tenant Referencing	X	X	X	X
Tenancy Agreements	X	X	X	X
Pre tenancy safety checks	X	X	X	X
Arranging inventory & check in	X	X	X	X
Negotiate tenancy extensions	X	X	X	X
Deposit Registration	X	X	X	X
Rent Collection	1st month	X	X	X
Monthly and yearly financial statements		X	X	X
Rent collection and credit control		X	X	X
Transferring utility accounts			X	X
Key holding service			X	X
Arranging payment of outgoings			X	X
Arranging quotes, repairs & Maintenance			X	X
Arranging Electrical and Gas inspections			X	X
Arranging EPC's			X	X
Arranging Professional Cleaning			X	X
A Dedicated Property Manager			X	X
Use of Highcastle Estates approved contractors			X	X
24 Hour emergency contractors			X	X
Property Inspections			X	X
Serving Legal Notices			X	X
Managing the check-out process			X	X
Deposit resolution			X	X
Overseas landlord tax for Non-Resident Landlord tax			X	X
Rent Guarantee (call our office to find out more)				X

Bronze Service – Let only, **Silver Service** – Let only and Rent Collection,

Gold Service – Fully managed, **Platinum Service** – Fully managed with rent guaranteed.